Regular Meeting  
Archibald MacIntosh, presiding.  

September 24, 1956  
9:10 A.M.  

Minute 1: Acting President MacIntosh introduced the new members of the faculty.  

Minute 2: The Minutes of the meeting of June 5, 1956, were approved as read.  

Minute 3: Archibald MacIntosh announced the appointment of William W. Ambler, class of 1945, as Assistant Director of Admissions.  

Minute 4: Cletus Oakley moved that the students be reminded not to use or pass through the Faculty Room in Founders Hall. An announcement to this effect will be made in collection.  

Minute 5: The faculty secretary was asked to convey to William Meldrum in his current illness the sympathy and best wishes of the faculty. (see Annex 1).  

Adjourned 9:40 A.M.  

Gerhard Friedrich  
Acting Secretary  

Annex 1: The Acting Secretary delivered the good wishes of the faculty in person and was asked by William Meldrum to report that both the sentiment and the method of conveying it are much appreciated.
Minutes of the meeting of September 24, 1956, were approved as amended, and a correction was agreed upon for Minute 8 of the minutes of June 5, 1956.

Committee on Curriculum and College Program

Minute 2: Cletus Oakley recommended for the committee, and the Faculty approved the following changes in the course offerings in Psychology:

1) Psychology 42, Communications and Propaganda, to be replaced by a course with the same number, The Psychology of Cognitive Processes. 4 hours, including one laboratory session.

2) Psychology 21, 22 to be replaced by:
   a) Psychology 21: General Psychology, a prerequisite for all other Psychology courses; occasional laboratory work.
   b) Psychology 24: Systems and Theories of Psychology. Four hours, including laboratory; particularly designed for students interested in the Psychology major.

Minute 3: At the suggestion of Laurence Wylie, the Faculty expressed its appreciation to Cletus Oakley and Louis Green for their arduous service on the Board of Managers Committee for the Selection of a President.

Adjourned, 12 Noon.

Thomas E. Drake

Secretary
Regular Meeting
Acting-President MacIntosh, presiding.

November 15, 1956.
11:10 A.M.

Minute 1: The minutes of the meeting of October 18, 1956, were approved as amended.

Minute 2: The Secretary was asked to send a letter of sympathy to Mrs. Lunt on the death of Professor Emeritus William E. Lunt. He was also instructed to prepare a memorial minute concerning Professor Lunt.

After a large number of informal committee reports and announcements, the meeting adjourned at 11:50 A.M.

Thomas E. Drake
Secretary
Regular Meeting
Acting-President MacIntosh, presiding

December 10, 1956
4:10 P.M.

Minute 1: The minutes of the meeting of November 15, 1956, were approved as read.

Committee on the Graduate Program
Minute 2: Stephen Muller reported for the chairman, Ira Reid, that the committee had established as its objectives for the year:

a. Providing the Faculty with a definitive report on the Social and Technical Assistance Program.
b. Preparing for the Faculty and the College a summary report on the Research and Training Program in the Gold Coast which will terminate this year.
c. Preparing and submitting to the Faculty recommendations on the use of the Moses Brown Fund for graduate instruction.

In order to give time for the preparation of the report on the Social and Technical Assistance Program, and for discussion and decision thereon, the Committee recommended and the Faculty approved that the current suspension of the graduate program in Social and Technical Assistance be continued throughout the academic year 1957-58.

Committee on Curriculum and College Program
Minute 3: At the request of Cletus Oakley, chairman of the committee, an informal discussion took place on the general subject of the degree to which concentration in the Major Department or in closely related departments should be encouraged in the Junior and Senior years.

Haverford Students taking courses at Bryn Mawr
Minute 4: Dean Cadbury called attention to the fact that the number of students taking courses at Bryn Mawr College last year had increased seriously above the estimated budget. He reminded Faculty members of the rule that a student must have an average of 80 or above in order to take a Bryn Mawr course, unless the course is a necessary part of his Major program; and he advised that no Bryn Mawr students should be accepted as auditors in Haverford courses.

Acting President MacIntosh said that he would review with President McBride the questions which had come up regarding Bryn Mawr students taking courses at Haverford and vice versa.

Committee on Faculty Compensation
Minute 5: Howard Teaf reminded Faculty members that in order to benefit from the Medical Expense Reimbursement Plan, they must keep all physicians' and pharmacists' bills, and that such bills for the period from June first through the summer may be used to satisfy the $200 deductible clause during the following academic year.

Adjourned, 5:40 P.M. Thomas E. Drake
Secretary
The Moses Brown Fund was established by T. Wistar Brown on August 15th, 1906. On that date, Asa S. Wing was named temporary trustee of a sum "Given to the Corporation of Haverford College to establish a permanent fund in the name of my Father, Moses Brown, for a graduate course in Religious Study; in harmony with and supplementary to, the Teaching and Study provided for by the John Farmum Brown Fund; Now used by the College." On May 5th, 1916 the Corporation became trustee of the Moses Brown Fund, whose principal at that time was in excess of $229,000.

The purposes for which income from the Moses Brown Fund may be used have to be judged in light of the following additional facts:

1) The purposes of the John Farmum Brown Fund. These are set forth in a memorandum from Asa S. Wing, endorsed by T. Wistar Brown, dated October 26th, 1900:
   "The purpose of the Fund is to make provision for the regular study of the Bible and Bible history and literature, and as way opens for religious teaching in union with the Apostles' Creed and the principles of Apostolic Christianity as taught by Robert Barclay, William Penn, and the early elders of the Religious Society of Friends."

2) An amendment in the purposes of the John Farmum Brown Fund. On December 5th, 1910, President Sharpless requested in a letter to T. Wistar Brown that the words "and Philosophy and kindred subjects" be inserted in the statement of purpose just quoted after "Bible history and literature." In a letter to Asa S. Wing on December 6th, 1910, T. Wistar Brown agreed to this change.

3) A memorandum from T. Wistar Brown to Asa S. Wing dated March 9th, 1911. On this date T. Wistar Brown added to the Moses Brown fund in order to be able to provide at least $2000 per annum for scholarships in the Graduate Department, provided the cost of instruction for the graduate scholars could be met by other income from the Fund. T. Wistar Brown also authorized the expenditure of up to ten percent of the annual income for the establishment of a summer vacation school or other religious teaching.

4) A letter to Asa S. Wing from Elizabeth J. W. Packard and Agnes B. Leach, the surviving daughters and legatees of T. Wistar Brown, dated July 31st, 1918:
   "Following a conversation with President Sharpless in regard to the Graduate School at Haverford, we are writing to you as President of the Board, to say that we are entirely in accord with his suggestions for the development of the School. Among these suggestions was a course of lectures on Social Subjects given in connection with the Social Order Committee of the Yearly Meeting, not necessarily confined to graduates; another, possible classes in Russian, etc. And as new conditions arise there will probably be other opportunities on the border line of the Trust.

   "Now we are confident that our father would have sanctioned a wide construction of the Trust, and we feel that the Board is justified in so construing the words of the Trust as to include instruction to other than graduates, provided the graduates are the main recipients of the benefits of the income from the Trust, and that the subjects taught are related to those mentioned as especially desired.

   "In brief, we believe that it would have been our father's wish to allow considerable latitude in the work as new conditions arise."

In accordance with these data, four annual fellowships for graduate study at Haverford College were first granted by the Board of Managers on October 9th, 1916, each totalling $500. In March 1920 three years of planning climaxed in a separation
of the graduate school from the undergraduate curriculum. From 1920 until 1926 a
separate graduate school existed at Haverford. Courses were offered in "History of
Quakerism," "Biblical Literature," "Development of Christian Thought," "Sociology,
and "History of Europe Since 1815." A total of 65 students, both men and women,
attended the school. While it had been originally planned to hire at least one
professor from outside the Haverford faculty to teach in the graduate school,
actually all instruction was carried on by members of the Haverford faculty. It was
provided that "the Moses Brown Fund should be used in the College budget approximately
on the basis of the proportion to services rendered to the Graduate School."

As of November 19th, 1926, the Board of Managers decided to discontinue the
graduate school as a separate institution. Among other problems, that of housing, feeding
and teaching women on the Haverford campus had defied easy solution. Graduate students
were invited to take undergraduate courses in the fields of Biblical literature,
philosophy, economics, government and history.

In 1935, the Board of Managers requested Edward W. Evans to make a report on the
history and uses of the Moses Brown Fund. His report reviewed the preceding facts in
great detail. It also informed the Board that in 1934 Haverford College had offered
eight graduate fellowships of $500 each for graduates of Quaker Colleges. These
fellowships permitted study in any field. Very little study was carried on in the
areas covered by the Moses Brown Fund, so that only $375 was charged that year to
the Fund. The remaining income from the Fund was devoted to faculty salaries and to
contributions to the American School of Classical Studies at Athens, the American
Academy in Rome, and the American School of Oriental Research in Jerusalem. The Evans
report was received by the Board of Managers on March 15th, 1935. On November 15th,
1935, the Board decided that the Fund was being properly used in the manner described,
although it was considered desirable to attract more, and more highly qualified
graduate students.

Except for its subsequent use in conjunction with the R and R and the STA
programs, income from the Moses Brown Fund has been spent in approximately the same
manner, i.e. most of the annual income, aside from ten percent annually which must be
capitalized according to the terms of the bequest, has been spent on graduate
fellowships and the salaries of faculty members teaching in fields covered by the
Moses Brown Fund. Over the years, graduate fellowships have been supported from the
Fund to the extent of approximately $5000 a year. The remaining income has been
treated as part of the general funds of the College, with the understanding that the
faculty in the appropriate areas was duly strengthened thereby.

In the fiscal year 1954-5 the capital of the Moses Brown Fund amounted to
approximately $300,000. The annual income amounted to approximately $24,000. Of
this sum, the required $2,400 was capitalized. Approximately $4,200 was expended on
graduate fellowships. Approximately $17,400 was available for use in the general budget.

It is the firm belief of the Haverford Administration that the purposes of the Moses
Brown Fund are best served by the availability of a large proportion of the annual income
for the general budget. Withdrawal of the sum derived from the fund would involve a
reduction of the size and/or income of the faculty in the areas the fund has long
strengthened. It is believed that the consequent loss to the College and to the basic
purposes of the fund would not be adequately balanced by benefits to be derived from the
expenditure of any great proportion of the income from the fund directly for a specific
graduate program.

Thomas Edward Drake
Steven Miller
Regular Meeting
Acting-President MacIntosh presiding

January 24, 1957.
11:10 A.M.

Minute 1: The minutes of the meeting of December 10, 1956, were approved as read.

Medical Expense Reimbursement Plan
Minute 2: Howard Teaf recommended and the Faculty approved that in the case of Professor William Haldrum an exception should be made with regard to the rules governing the submission of claims under the Medical Expense Reimbursement plan.

Committee on Faculty Compensation
Minute 3: Howard Teaf announced that the following statement will be inserted in "Information for Members of the Faculty":

"The salary of each Faculty member who is not already at the upper limit of the range for his rank will be reviewed by the President at least biennially." (See Annex 1.)

Faculty Representatives to the Board
Minute 4: Louis Green brought before the Faculty for discussion some problems inherent in Government research contracts with the college, and in particular problems presented by the high percentage of overhead income which might be involved in such contracts. Several Faculty members voiced the opinion that the nature of a proposed research project rather than the source of the research funds should determine acceptance or rejection of a research contract. Further expression of views was invited by the Faculty representatives to the Board.

Adjourned 12:05 P.M.

Gerhard Friedrich
Acting Secretary
HAVERTOWN COLLEGE
Haverford, Penna.

From: Howard Teaf
To: A. MacIntosh

Re: Recommendation of Committee on Faculty Compensation

Date: 1/8/57

The Committee unanimously recommends the adoption of the following practice with respect to Faculty salaries:

The salary of each Faculty member who is not already at the upper limit of the range for his rank will be reviewed by the President at least biennially.

(This might well be inserted after the table of salary ranges in "Information for Members of the Faculty." In 1956 edition on page 17.)

This would require that, for example, an assistant professor appointed to that rank in 1956 would have his salary reviewed in 1958, rather than waiting until his reappointment was considered in 1959; an associate professor appointed in 1956 would have his salary reviewed in 1958 and in 1960; a full professor would have his salary reviewed regularly every two years.

Many educational institutions, chiefly the state institutions, as well as business organizations, have provisions for regular salary increments. We believe that this would not be wise in an endowment-supported institution. But assurance of at least reconsideration of salary, on a merit basis, would answer some of the questions that arise in the minds of Faculty members.

This practice, the committee believes, would be particularly effective in meeting the situation we will be facing in the next few years, when competition for teachers will become even more active than it is now. A Faculty member who feels that he is doing a good job here at Haverford and who is approached by another institution, will be more favorably disposed toward his present situation if he knows that he does not have to wait until the termination of his current contract for reconsideration of his salary. Note that this also obviates use of another offer as a means of securing salary reconsideration -- a practice unpleasant to all concerned.
FACULTY OF HAVERTFORD COLLEGE

Regular Meeting
Acting-President MacIntosh presiding

February 21, 1957.
11:10 A.M.

Minute 1: The minutes of the meeting of January 24, 1957, were approved as read.

Committee on Academic Standing
Minute 2: William Cadbury reported that the Committee had dropped five students from College at the end of the first semester.

Committee on Curriculum and College Program
Minute 3: Cletus Oakley reported that the Committee was reviewing the problems which would result from the proposed dropping of Social Science 11-12, and asked the Departments concerned to consider whatever changes in Limited Elective requirements this would entail in the Social Sciences.

William Cadbury informed the Faculty of a revised arrangement of courses in the Chemistry Department.

Committee on the Graduate Program
Minute 4: Ira Reid reported the Committee had received a Report on the Graduate Curriculum in Social and Technical Assistance prepared by Gordon Maagregor, and had agreed in principle that this curriculum should now be terminated.

Formal recommendations regarding graduate study will be made at a later date.

Committee on Student Affairs
Minute 5: Theodore Hetzel asked for an expression of opinion as to the desirability of having a Campus Day this spring. Several people expressed themselves as favorable to the idea provided that a suitable project were undertaken.

Committee on Faculty Housing
Minute 6: Douglas Heath presented a report which was referred back to the Committee for revision. *(Annex I)*

Faculty Representatives to the Board of Managers
Minute 7: Louis Green reported that the Board had previously approved one application for a Defense Department Research Contract; that the Board had now approved two subsequent applications, with the request that the applicants try first to find other sources of support for their projects, and with the stipulation that no further applications of this kind would be entertained until a special committee appointed to review the subject of Defense Department Research Contracts had made its report.

Thomas E. Drake
Secretary

Adjourned, 12:15 P.M.
TO: COMMITTEE ON THE GRADUATE PROGRAM

FROM: Ira De A. Reid, Chairman

SUBJECT: SCHEDULED MEETING, FRIDAY, FEBRUARY 15th, 2:00 p.m.

1. This meeting will be held in my office, Chase Hall, Room 3.

2. The principal item for discussion will be Gordon Macgregor's revised report. This report is now being processed and should be in your hands by Thursday afternoon.

3. The Committee should consider what action it wishes to take in connection with the sub-committee's report on graduate fellowships which was distributed prior to our last meeting.

4. Policy recommendations to be made to the faculty should stem from these discussions.

Distribution: Messrs. Horton, Cadbury, Drake, MacIntosh, Muller, Steere, Toaf.
Report of the Faculty Committee on Housing:

Purpose of Committee:

The Committee was asked to examine the current seniority rule which operates in the allocation of faculty housing with a view to recommending such emendations in the policy statement on housing (Faculty action of April 12, 1955) as may be deemed necessary.

Procedure:

The Committee reviewed previous policy statements on this issue and the suggestions which members of the faculty have made in previous years. It solicited and received comments and suggestions from faculty and administrative officers, and discussed these materials and other related ideas with selected faculty and administrative officers.

Findings:

1. There is some feeling among the faculty that there had been, and might continue to be, an undue exercise of the seniority privilege by some faculty members.

2. Suggestions received from faculty and administrative members recommended several types of changes for dealing with housing allocation. These suggestions ranged from maintaining the present seniority assignment procedures to allocating space on the basis of family size, and/or demonstrated need. By far the majority of opinions expressed gave preference to the principle of seniority as a valid and workable criterion. One respondent commented: "...housing should be assigned by strict seniority for the simple reason that the College is not willing either to enter into personal affairs of faculty members and examine why they have children or why they have no children, why they have six children or why only one child. These are personal questions which I don't think we want to meddle with any more than we want to approve or disapprove of any standard of living. Anything which interferes in personal affairs would bring in the approval or disapproval of one pattern of life."

Recommendations:

1. It is the Committee's belief that the criterion of seniority is a satisfactory one upon which to base the allocation of faculty housing. It recommends therefore that Section 1, 2 (See appendix) be retained.

2. It is recommended that the last sentence of Section 1, 2 which now reads

"Anyone applying for regular housing, other than that reserved for new members of the faculty, should do so with the full expectation of occupying the premises for at least a three year period,"

be deleted and the following statement be inserted in its place:

"A faculty member shall be understood to have abused his seniority privilege if (1) he exercises it more than twice in five years, and if (2) he bids for a housing unit with a view to renting a major proportion of it to others."
3. It is recommended that Section I, 3 of the policy statement which now reads

"In exceptional cases, the President of the College, after consultation with the faculty representatives on the Board of Managers, shall be empowered to alter this procedure"

be changed to read

"Then administering this procedure, the President of the College, in consultation with the faculty representatives on the Board of Managers, may alter this procedure to take into account the special circumstances of the faculty members or new faculty members involved".

Marcel Gutwirth
Ira Reid
Douglas Heath, Chairman
Appendix

Statement on Faculty Housing (excerpt)

Based on the policy for the rental of faculty residences on the campus, as approved by the Board of Managers on May 29, 1949, and revised April 12, 1955, together with supplementary statements.

I. Procedure to be followed in assigning available houses or apartments:

1. College-owned houses and apartments, when available for rental, shall be offered to faculty members and administrative officers. Prospective vacancies shall be announced on the earliest possible date by the college administration, and a time limit for the consideration of applications. Applications shall be made to the comptroller.

2. Assignment of living quarters by the college to applicants shall be made on the basis of seniority of service to Haverford College regardless of academic rank or position. For this purpose the President has prepared a seniority list of the faculty and administrative officers which is accessible to the faculty and administration. A member of the faculty or administration living off the campus shall not lose his rights of seniority in case he should wish to move on to the campus or return to the campus. Six units should be reserved for use of new members of the faculty on two-year leases; three to become available each year. Any one applying for regular housing, other than that reserved for new members of the faculty, should do so with the full expectation of occupying the premises for at least a three-year period.

3. In exceptional cases, the President of the college, after consultation with the faculty representatives on the Board of Managers, shall be empowered to alter this procedure.

4. All changes of residence in college-owned houses shall be made in accordance with these recommendations.
"Corrected"

FACULTY OF HAVERTOWN COLLEGE

Regular Meeting
Acting-President Macintosh, presiding

March 21, 1957
11:10 A.M.

Minute 1: The minutes of the regular meeting of the Faculty on February 21 were approved as read.

Committee on the Curriculum and College Program
Minute 2: Cletus Oakley presented a report dated March 13, 1957 (see Annex I), which the Faculty considered section by section.

Section I. Since it was felt that the objectives of the General Courses in the Physical Sciences and the Social Sciences could be more effectively attained by other means, the Faculty approved the dropping of Physical Science 11, 12 and Social Science 11-12; at the same time several members expressed a strong interest in the continuing of experimentation in the field of General Courses.

Section II. The Faculty approved the recommendation to add Physical Science 36 and Physical Science 31 to the curriculum.

Section III. After considerable discussion of the proposed Limited Electives requirements, it was decided to continue consideration of this and subsequent sections of the Committee's report at a special meeting of the Faculty to be held on Saturday, March 23, 1957, at 11:10 A.M.

Committee on Fellowships and Prizes
Minute 3: Howard Comfort recommended for the committee and the Faculty approved the award of the first Cope Fellowship to Marc Fred Abramson, and the second to Robert Wilson Noyes.

Committee on Faculty Housing
Minute 4: Douglas Heath presented a Supplementary Report (see Annex II), which was adopted.

At the suggestion of Arnold Post, Archibald MacIntosh agreed to review the question of seniority status in the case of members of the faculty who may return to the College after an absence.

Minute 5: The Dean presented a possible revision of the course schedule for review and discussion at the special meeting on March 23.

Thomas E. Drake

Adjourned 12:20
Secretary
I. The Curriculum Committee proposes that Physical Science 11, 12 and Social Science 11-12 be dropped.

II. The Committee proposes that the following semester courses be added to the curriculum:

**Physics 28: History and Philosophy of Science**

This course is designed for the non-science major and the science major alike. The rise of modern science is discussed against the background of 16th and 17th century thought. The history of mechanics is carried forward to the relativity theory, and the history of optics and atomic structure leads to the quantum mechanics. The development of our ideas as to the nature of science is described and the implications of the relativity of space and time, the indeterminacy principle, and complementarity are discussed. Prerequisite: The consent of the instructor, or a year of college mathematics.

**Physics 34: Interatomic and Intermolecular Forces**

This course deals with the quantum mechanical explanation of chemical bonding, its ionic, covalent, and metallic character as well as its steric properties. The course also deals with the forces between molecules and this discussion leads on the one hand to some explanation of the properties of gases, liquids, and solids and on the other to certain speculations in the biological field. Prerequisite: Mathematics 22; Physics 14; Chemistry 14, or the consent of the instructor. Offered 1957-58.

III. The Committee proposes that the following limited elective requirements replace those now obtaining in Natural Science and Mathematics and in Social Science.

**Natural Sciences and Mathematics:** The requirement may be met by taking four semester courses chosen from:

- Astronomy, Biology, Chemistry, Mathematics, Physics, Geology 101a, 101b and Physical Science 32, 33.

At least one of the four semester courses must be a laboratory course. Excluded from the category of laboratory courses are Biology 13, Physical Science 32, 33 and all courses in the Department of Mathematics.

**Social Sciences:** The requirement may be met by taking four semester courses chosen from at least three of the following departments:

- Economics, History, Political Science, Psychology and Sociology.
IV. The Committee proposes that the material in parentheses under FOREIGN LANGUAGES on page 37 be changed to read:

"N.B. A language course which is listed under the Humanities requirements below will satisfy requirements in Group 1 or Group 2, but not in both."

V. The Committee may wish to consider the list of courses under HUMANITIES but has not yet done so.

Cletus Oakley

3/12/57
Supplementary Report on Faculty Housing

March 4, 1957

This statement supplements, and wherein indicated, amends the Committee's report submitted to the Faculty on February 21, 1957.

The Committee recommends that the following statement on faculty housing be substituted for Sections I, 2 and 3 of the Faculty Housing Policy Statement of May 29, 1949 as revised April 12, 1955.

I.

2. "Assignment of living quarters by the college to applicants shall be made on the basis of seniority of service to Haverford College regardless of academic rank or position. For this purpose the President has prepared a seniority list of the faculty and administrative officers which is accessible to the faculty and administration. A member of the faculty or administration living off the campus shall not lose his rights of seniority in case he should wish to move on to the campus or return to the campus. In exercising his seniority privilege, it is expected that a faculty member will not apply for a housing unit with the view of renting a substantial portion of it to others.

3. "When administering this policy, the President of the College, in consultation with the faculty representatives on the Board of Managers, may alter this procedure to take into account the special needs of faculty members and administrative officers or new appointees concerned."

Ira Reid
Douglas Heath
Special Meeting

Monday, March 4, 1957.
4:10 P.M.

Acting-President MacIntosh presiding.

Committee on Curriculum and College Program.

Minute 1: Under the direction of Cletus Oakley, Chairman of the Committee, the Faculty discussed informally a proposal to drop Social Science 11-12, and considered some of the effects which this might have on the curriculum and on the Limited Elective requirements in the Social Sciences.

Adjourned 5:15 P.M.

Thomas E. Drake

Secretary
Min 1: The minutes of the meeting of March 21, 1957, were approved as corrected.

Committee on the Curriculum and College Program

Min 2: The Faculty continued the discussion of Section III of the Committee's report of March 13, 1957, (See Min 2 and Annex I of the Minutes for March 21, 1957) and eventually approved the recommendations therein relating to Limited Electives requirements in NATURAL SCIENCES and MATHEMATICS, and in SOCIAL SCIENCES, but with the request that the Committee continue to study these requirements.

Section IV. The Faculty approved the recommendation that the material in parentheses under FOREIGN LANGUAGES on page 37 of the Catalogue be changed to read:

"(N.B. A language course which is listed under the Humanities requirements below may be used toward satisfying requirements in Group I or Group II, but not in both.)"

On the recommendation of the Committee, the Faculty approved the introduction of a year course, Modern History of East Asia, to be taught by President Borton. The course is to be open to Juniors and Seniors.

On the recommendation of the Committee the Faculty approved a change in the statement concerning Honorable Mention on page 121 of the Catalogue to read: "Honorable Mention in a single year course will be awarded at the end of the Freshman or Sophomore year, or at the end of the Junior or Senior year in any course outside a student's major field, for acceptable work..."

Min 3: The Faculty accepted in principle the revised course schedule for 1956-57 as prepared by the Dean.

Adjourned, 12:20 P.M.

Thomas E. Drake
Secretary
Regular Meeting
Acting-President MacIntosh, presiding

Minute 1: The minutes of the meeting of March 23, 1957, were approved as read.

Committee on Curriculum and College Program
Minute 2: Cletus Oakley presented recommendations for course changes in French, Chemistry, Biology, Psychology, Sociology, and Music (See Annex I), all of which were approved.

The Faculty also approved the removal of French 13 from the list of courses satisfying the Humanities (b) Limited Electives requirement; and approved the inclusion of Spanish 15-16 among such courses.

Committee on Faculty Compensation
Minute 3: Howard Teaf reported on the successful conclusion of the Annual Giving Program for 1956-57, the proceeds of which are to be devoted to Faculty salaries. At the suggestion of the committee and with the approval of the Faculty, the following expression of appreciation to those responsible for the success of the Program was ordered spread upon the minutes:

The Haverford Faculty is grateful to the alumni, and to parents, and other friends of the College, for their confidence in the Faculty and in the future of Haverford, as expressed in their response to the Annual Giving Program. We take it as a compliment that in this first Annual Giving appeal based solely on the need for immediate and substantial increases in faculty salaries, the amount contributed has been greater than in any previous Annual Giving drive. This is a challenge to the Faculty to redouble its efforts to keep Haverford in the forefront of liberal-arts education.

We hope that the generous contributions by alumni for immediate needs indicate a belief in the principle of a "living endowment" for current expenditure. This constitutes in some respects a departure from former methods of financing and budgeting — a departure that calls for continued alumni support and for understanding cooperation by the faculty and administration.

To John Williams and other members of the organization who planned and executed the drive — the Annual Giving Committee, the class and regional representatives — a very special and hearty "Thank You!"

Academic Council
Minute 4: Dean Cadbury requested that the several Divisions elect their representatives to the Academic Council for the coming year; the Faculty approved the proposal that for the present the Psychology Department be included in the Division of the Social Sciences rather than that of the Natural Sciences.
Faculty Housing

Minute 5: Archibald MacIntosh reported that in reference to Minute 4 of the minutes of March 21, 1957, concerning faculty housing, that seniority status for a member who might return to the College after a period of absence will be determined by the total length of that member's service to the College.

Faculty Representatives to the Board of Managers

Minute 6: Francis H. Parker was elected Faculty Representative to the Board of Managers for a two-year term ending in April, 1959; John A. Lester, Jr., was elected Alternate Representative for the same period.

Adjourned 12 noon.

Thomas E. Drake

Secretary
From: Curriculum Committee
To: Faculty

French Department. Prof. Curtis is to replace Prof. Wylie for 1957-58. French 25-26, with change in content, to be given by Prof. Curtis even though at present it is an alternating course and not scheduled to be offered in 1957-58. Students, therefore, will be able to repeat French 25-26 (next year) for credit.

Chemistry Dept. Chemistry 25,26 now has one lab period per week for each of 14 weeks each semester. The lab period is from 1:30 to 4:00. It is proposed to have one lab period for each of 10 weeks per semester. The new lab period will extend over the time from 12 noon to 4:00, with time out for lunch. The total lab hours remains the same. To be run, on trial basis for the one year (only) 1957-58.


Psychology Dept. Offer a new course, INTRODUCTION TO PSYCHOLOGY, 35 to be given by Prof. Stellar who, for 1957-58, will be Philips Visitor (subject to approval of Philips Visitor Committee). This course is to replace 62 which will not be offered.

Sociology Dept. Drop 42,43,44. Change content of 40. Offer new course, SPECIAL TOPICS IN ANTHROPOLOGY, 64.

Music Dept. Change content of 11,12 to INTRODUCTION TO MUSIC HISTORY. Modify title and content of Music 21-22.

Remove French 13 from Humanities B requirement
Include Spanish 15-16 in Humanities B requirement
Minute 1: The minutes of the meeting of April 18, 1957, were approved as corrected.

Committee on Curriculum and College Program
Minute 2: Cletus Oakley presented and the Faculty approved the recommendation that the paragraph under "Free Electives" on page 38 of the current catalog should be changed to read: "A number of courses sufficient to bring the total to 40 semester courses shall be chosen by the student in consultation with his Faculty Adviser, with the understanding that the College reserves the right through the Adviser and the Dean to prevent unreasonable combinations of courses."

Douglas Steere requested that the Faculty review next year the subject of project courses, particularly as to the conditions for admission of students and the amount of time which faculty members spend on such courses.

Faculty Compensation
Minute 3: Archibald MacIntosh announced that a meeting would be held in the Common Room on May 29, 1957, at 4 P.M., to review and explain the College budget for 1957-58. He also announced that except for certain previous commitments or designated expenditures, the proceeds of the Annual Giving Program of 1956-57 would be applied to faculty compensation in 1957-58 in the following manner:

1) The College would assume the full payments to the Teachers Insurance and Annuities Association, relieving faculty members of their previous 5% payment.
2) Payments to the T.I.A.A. would be increased from the present total of 10% of salaries to 12%.
3) The College would devote the remaining sum to a graded salary increase.

Acceleration
Minute 4: At the request of the Dean, the Faculty rescinded Minute 4 of March 20, 1952, with its detailed provisions for calculating the amount of credit toward graduation to be obtained by work at a summer school, leaving the question of credit for extra work in an accelerated program to be decided by the Committee on Academic Standing, as is now provided for on page 43 of the current catalog.

Counseling
Minute 5: The recent circulation of a student committee's report on psychological counseling prompted an extended discussion of the present student counseling program of the College. Several faculty members expressed a desire for further information as to the nature of this program.

Adjourned 11:50 A.M.

Thomas E. Drake
Secretary
Regular Meeting  
Acting-President Macintosh, presiding  
June 3, 1957  
9:15 A.M.

Minute 1:  The minutes of the meeting of May 21, 1957, were approved as read.

Honors

Minute 2:  The Faculty awarded Highest Honors and High Honors as indicated below to students in the following departments:

**HIGHEST HONORS**

- Robert Wilson Noyes  Physics
- Akira Iriye  History
- Anthony G. Amsterdam  French

**HIGH HONORS**

- Jonathan A. Gallant  Biology
- Robert Wylie Kilpatrick  Economics
- Richard L. Cohen  Mathematics
- Daniel Wheeler Swift  Physics
- Henry Brown Hoover  Music
- John Robert Schott  History/English
- Louis Rogers Matlack  Chemistry
- Warren Bernard Hecht  Biology
- William D. Stine  Philosophy
- Anthony G. Bing  English

Steven Muller expressed the hope that in the future the names of potential candidates for Highest Honors might be made known to members of the Faculty in advance.

Cletus Oakley asked that the requirements for the award of Highest Honors be reviewed next year, giving consideration to such questions as the relevance of grades in major departmental course work and in courses in other departments, as compared to the oral examination and the recommendation of the examining committee. Frank Parker and Laurence Wylie wished to consider the possibility of the Faculty's awarding more than Final Simple Honors to students who do not do special work for Honors.

**Awarding of Degrees**

Minute 3:  The Faculty recommended to the Board of Managers that appropriate degrees be awarded to those students who have fulfilled the requirements.

**Memorial Minutes for William E. Lunt and William B. Meldrum**

Minute 4:  Memorial minutes in tribute to the late Professor William E. Lunt (see Annex I) and William B. Meldrum (see Annex II) were read and ordered spread upon the minutes, with copies to be forwarded to Mrs. Lunt and Mrs. Meldrum respectively.

Adjourned, 11:30 A.M.

Thomas E. Drake  
Secretary
William Edward Lunt, who died on November 10, 1956, taught History at Haverford College for thirty-five years. He came to Haverford from Cornell in 1917, just as Isaac Sharpless was turning the presidency of the College over to another Cornell professor, William W. Comfort. The occasion of his appointment resulted from the generous establishment of the Walter D. and Edith L. Scull Chair of English Constitutional History. The Scull grant enabled the College to offer an expanded program in English and European History, and to build up what has become a remarkable library for an undergraduate institution in the special field of English Constitutional History. In his teaching William Lunt immediately established a pattern to which he adhered until his retirement in 1952. English history, he believed, provided the most compact and manageable subject by which to introduce young students to the methods of History and to the history of the western European world. So History 1 (later History 11-12) became both the pleasure and the terror of generations of Haverford freshmen. But William Lunt made sure that none entered upon the subject by compulsion, for he never permitted the course, whatever its merits, to be made a College requirement. Medieval European History he offered alternately with that of Modern Europe, and every second year
he gave the course in English Constitutional History from which his chair took its name. Only twice did he deviate from this pattern: once just after World War I when he gave a course in Historical Method, open, according to the Catalogue, only to graduate students; and again near the end of World War II when he provided a supplement to his Modern Europe in the form of a semester's lectures on Europe since 1914. Invariably, at least in his freshman course, he gave two formal lectures a week, followed by a tightly drawn oral quiz hour from which no one escaped unscathed nor untaught. He tried to teach students to acquire facts and to organize them. To him only this road led safely to an understanding of the past.

To the Who's Whos and the bibliographers we may leave the account of his teaching prior to 1917, the record of his service at the Versailles Peace Conference, and the list of his distinguished productions in medieval English history. Newspaper eulogies have told of his honorary degrees, and his leadership in various professional societies here and abroad. His textbook in English History still keeps green his own name as well as that of the College on many an American campus. His refusal to leave Haverford in the face of tempting offers from larger institutions reminds us that a scholar can live a satisfying life in a small college if he chooses to do so.

Here we may speak particularly of William Lunt's share in the corporate life of the Faculty. He followed a simple philosophy: Do your own work as conscientiously as you can, according to the highest standards you know. Expect others to do the same. Support good proposals heartily; oppose bad ones resolutely; carry out the decisions of the majority, even if you happen to be overruled. But get on with your work!
It is no wonder that when William Lunt's normal time for retirement came in 1947, the College asked him to continue on active duty year after year for five years more. One of these years he spent abroad checking in dusty muniment rooms the material for his final study on Papal finance in medieval England. While at Haverford he continued to teach in his accustomed style, until finally he decided the time had come to "finish that book," which he did just before his death.

As we review the career of one who by unanimous consent ranks among Haverford's greatest teachers and most distinguished scholars, we who knew William Lunt rejoice that the College enjoyed so long the services of a man of such integrity and such professional competence as he displayed.
MEMORIAL MINUTE
WILLIAM B. MELDRUM

William B. Meldrum, who taught Chemistry at Haverford for nearly forty years, died on December 31, 1956. Born in Hull, Quebec, he studied at McGill and then at Harvard, where he received the Ph. D. degree in 1914. He came to Haverford from Vassar in 1917, succeeding Lyman Beecher Hall as chairman of the Chemistry Department. He took leave of absence from the college toward the close of the first World War, but after his return he remained at Haverford continuously, teaching every semester, until he suffered a heart attack last summer. He had hoped to return to teaching this year, but it was not to be.

He came here as Assistant Professor in 1917, was promoted to Associate Professor in 1921, and became John Farmum Professor of Chemistry in 1927. He continued as Chairman of the Department until the fall of 1955.

Because of his close contact with all students who planned on careers in medicine, he took a great interest in their special problems. This interest was increasingly formalized, leading to the establishment of a Premedical Committee, of which he was Chairman until he asked to be relieved of this responsibility in 1947.

Although he published several papers of original research, and quite a number of articles on various aspects of chemistry teaching,
His principal scholarly activity was the writing of text books, several of which were highly successful.

His own chemistry training was broad, and, not limiting himself to one field, he taught at one time or another in each of the branches of chemistry dealt with at Haverford. He believed, however, that the most important teaching is that done at the elementary level; and always handled a good share of the teaching in basic courses himself.

Soon after the establishment of the Comprehensive Examination system, he developed the course later known as Chemistry 100 into a remarkable instrument for bringing to a climax the educational experience of his majors. Few of them will forget the challenge to display their knowledge or the opportunity to display their ignorance which these oral sessions afforded.

In any list of Haverford's great teachers his name must appear. A combination of qualities led to his success. Thoroughly competent in handling the subject matter, and orderly and systematic in his presentation, he never went to class unprepared. He was highly skilled and imaginative in devising and presenting lecture demonstrations. Added to these qualities, and perhaps most important of all, was a superb sense of timing, a rapport with his class which made it possible for him to sense just how fast he should go, and when he should repeat or rephrase in order to help the class to understand. Essentially a shy person himself, he was very sensitive to the needs of his students.
Most of his interests were centered in his family and his teaching. He did, however, serve on occasion as an officer of the Philadelphia Section of the American Chemical Society. An organization which appealed particularly to him was the New England Association of Chemistry Teachers, a group of secondary school and college teachers, several of whom he had met during summer vacations in New Hampshire. Through his activities with this group he contributed significantly to mutual understanding of school and college problems.

His former students are scattered far and wide. Among his former majors are doctors, industrial and research chemists, teachers, a few business men, and even a lawyer or two, and all will testify that he influenced them and taught them well. And many other Haverfordians, who took only a course or two in Chemistry, look back on their experience with William B. Meldrum in appreciation.