

20 First Month 2002

The first month meeting for business was opened with silent worship, clerk Alice Waddington presiding. The minutes of the last meeting were approved as they appeared in the *Oak Leaves* newsletter. The Treasurer's report was accepted as presented.

Dana Gayner reported from the Education Committee. Their questions regarding the David Schafer Scholarship have not yet been answered. Tacie Trull is handling the disbursement of funds for the committee. They are preparing a form for parents to complete so that the committee will be kept informed of the status of our students.

Meeting approved the recommendation from the special nominating committee of Steve Waddington and Curt Lefferts for Russ Bassett and Linda Lefferts to fill the vacancies on the Nominating committee.

Mary Waddington reported from the Overseers committee. Meeting approved the recommendation of the Overseers to change the status of member to attainer for the following members: Francis Faunt, Annie Cox, Ralph and Celeste Johnson. These are members who have not responded to the letters sent after three years of not contributing to the Meeting financially or other wise.

The Overseers sent poinsettias and cards to many members during the holiday season. The covered-dish dinner at the annual Christmas program was a success. As always the Overseers need to be made aware of the needs of Friends. Any Overseer can be contacted in strict confidence.

Ben Ford reported that the time is coming when Salem meeting will have to serve on the trust account of the Libby Fogg Trust. Meeting approved the Trustees to appoint two Friends to "look over the shoulder" of Mike Ayars who currently serves on the account. In this manner, we might be better educated on the administration of the account when the time comes.

Mary Waddington reported for the Worship and Ministry committee. Last week's *Discussion and Dessert* was very successful. Quakerism 101 is proceeding well. There are six out of seven Meetings in the Quarter represented in the registration with 25 persons enrolled. The separate course for the children has an enrollment of ten.

Mary Waddington reported from the sympathy committee. They assisted both the Gower and Culver families during their recent losses.

Jill Stewart reported that the recent Social Concerns committee projects were successful. Alternative gift giving donations were received for Heifer Project International, and with the help of Steve Waddington, blankets for Afghanistan were delivered to AFSC.

Alice read thank you notes from Mary Harris for the get well flowers she received, the Gower family for the sympathy flowers they received upon the loss of Sheri's father, the Friends School at Mullica Hill for our pledge and from Peirce Hammond, Jr. and Jodi Chase for our care of their wedding arrangements.

A request was read from Salem Quarterly Meeting soliciting donations for the Quarter Education Scholarship Fund. Their request will be posted in the *Oak Leaves*. Individual Friends who feel directed to make a donation were encouraged to do so.

Alice read a request from Jessica Hymer, a Quinton Township School student. Jessica is soliciting donations to finance her participation in the People to People Student Ambassador exchange program. Her request will be posted in the *Oak Leaves*. Individual Friends who feel directed to make a donation were encouraged to do so.

A collection of newsletters and annual reports were noted and placed on the windowsill.

Chuck Devers reported that Interim Meeting is addressing several issues. They have discussed the new Pennsylvania "Flag Law" requiring the placement of a flag and the Pledge of Allegiance in every school. Interim Meeting has expressed their opposition to the law as it is in conflict with Quaker principles on oath taking.

Philadelphia Yearly Meeting wants to incorporate. They have concerns regarding laws and regarding politicking restrictions. Incorporating would serve the purpose of protecting individual Friends.

Philadelphia Yearly Meeting continues to not withhold Federal Income tax on behalf of employee, Pricilla Adams at her request. The IRS intends to sue. Interim meeting is setting up a committee to evaluate minutes and subsequent actions.

The following recorder's report was accepted from Eleanor Leidolf.

2001 Statistics: as of 12/31/01 there were 118 adults, 17 minors, 135 total members. During 2001 there were 2 applications, a net change of +2.

Meeting accepted the gift of the Debbie Smith *Lion and the Lamb* sculpture from John Trout. The sculpture is in the Meeting House between the facing benches.

Kitty Ford reported that the city has given us permission to either replace or add to the American flags on the lampposts along the sidewalk in front of the Meeting House. If we replace them they would like to have them returned. Meeting prayerfully considered replacing them with United Nations flags or adding UN flags below. A suggestion was made to concurrently use the same peace banner currently used outside Friends' Center in Philadelphia. This banner bears the words, "There is no way to peace. Peace is the way." Chuck will see about obtaining several banners that we might add below the American flags on the lampposts.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,
Rebecca Shapiro, Recording Clerk

17 Second Month 2002

The second month meeting for business was opened in the manner of Friends with silent worship. Ben Ford filled in due to the absence of the clerk. The minutes from the first month were not available. The Treasurer's report was accepted as presented by Jill Stewart.

Ben read a notice from the Coalition for Peace and Justice; they will be meeting at Atlantic City Monthly Meeting on 3/28/02. A Vigil day is scheduled for 3/4/02 and a Lobby Day is scheduled for 3/12/02 in Washington, D.C. They are circulating a petition urging members of Congress to save the ABM (antiballistic missile) treaty. A copy of the petition is in the Annex. Details on these events are in the Meeting House.

There will be a *Beyond Diversity 101* workshop held at the Kirkridge Conference Center in the Poconos on 4/3 – 4/7/02. Details are available in the Meeting House.

Ben read a note from the Culver family thanking the Meeting for the sympathy, support and flowers that they received during David's mother's illness and passing.

Meeting approved a request from the Salem County Historical Society to have the Meeting House and graveyard open to the Welcome Society of Philadelphia on 4/27/02 at 11:00 AM. Also approved as part of this request was to provide a guide/ presentation on the early area Friends and the support that they provided to the Friends aboard the Welcome. It was noted that the historical library at Swarthmore would be a source of information. Jim Waddington offered to coordinate the research and volunteer effort. The Welcome Society is comprised of descendents of William Penn and those aboard the Welcome. Ruth Hall Brooks will be hosting a group from Drew University on the same day. These events will not be in conflict.

Meeting approved the Overseers request to hold our fourth month monthly meeting for business over the scheduled covered-dish lunch.

Barbara Duffy gave the following Religious Education committee report.

The Religious Education committee is in the process of reviewing and revising the children's FDS outreach/ volunteer program. We feel the program with the Friend's Home has been successful in the intent of introducing the children to the concept of outreach and we are now looking toward expansion in different ways the FDS can work in the community.

We are also scheduling visits to community churches to give the children the experience of other forms of worship.

The Trustees reported that they are searching for appropriate replacement doors for the Annex from a new supplier. The style doors they had previously selected are unavailable. Repair / replacement of the steps is on hold until the doors are replaced. They are forwarding some questions to the city regarding the city's request to have a curbside water meter installed.

The trustees are considering some changes in the gate arrangement in the graveyard. First, they would like to install a gate in the chin link fence at the rear of the library to permit access to vehicles necessary to open graves. This would allow half of the front gate to be kept locked, thus prohibiting potentially damaging vehicular traffic from Broadway. Pedestrian traffic could continue to have access through this operational gate. Changes to the front gate would require substantial repairs to the gate and brickwork. Friends are asked to convey their feeling on this matter to the Trustees as they consider the issue.

The Trustees advised Meeting that their co-clerks are Andy Thompson and Art Griscom.

Meeting approved a request from Ruth Hall Brooks to have the Meeting House open on 3/1/02 for a World Day of Prayer from 12:00 – 2:00 PM. The event is sponsored by the Church Women United and includes a program. Ruth will handle all of the details.

Mary Waddington again expressed her urgent need as advisory clerk to be advised of committee clerk selection.

Meeting approved a request from Mary Waddington to host a yoga/ meditation class at 12:00 PM on Sundays beginning in April. They will adjust their class schedule to accommodate Meeting activities. Anyone interested in joining the class should contact Mary.

Marks Shoes is now being leased as legislative office space. They have been using our parking lot. While Meeting would like to be neighborly, we would appreciate a formal request to use the lot, so that specific arrangements may be made.

Mary Waddington reported that she attended the opening of the Peace Center in Woodstown. She has a list of the resources available, a second list will be obtained and left on the Meeting House windowsill.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,

Rebecca Shapiro, Recording Clerk

17 Third Month 2002

The third month meeting for business was opened with silent worship, clerk Alice Waddington presiding. The minutes of the last two meetings were approved as they appeared in the last *Oak Leaves* newsletter. There was no Treasurer's report.

Mary Waddington noted that she still needs to know who some of the committee clerks are. Committees are reminded that they should be meeting at least four times per year. Annual reports are due at the sixth month business meeting.

Alice Waddington reported for the Overseers. They will be hosting a coffee hour during meeting for business in the Annex on 4/21. They expressed the need to be kept informed regarding the needs of members' care.

Molly Carpenter reported that her FDS class is studying "Intolerance in America," a curriculum from the Woodstown Peace Center.

The Trustees hosted a covered dish at the end of last month, serving many delicious lasagna recipes. Meeting expressed their interest in making the annex doors and the graveyard gate priority issues. Betty Crane will see that the clerk of Trustees is prompted to schedule a meeting.

David Culver reported from the very active Worship & Ministry committee. Quakerism 101 has been completed. It was well attended and very successful. The development of the concurrently presented children's version was a direct result of Salem Monthly Meeting interest. Feedback on the program is to be shared with Philadelphia Yearly Meeting to encourage further development.

Chuck Devers had no new business from Interim Meeting, but he did note that the complete PYM library catalog is now available online.

The Welcome group from Pennsylvania will not be coming to visit on 4/27. The group from Drew University scheduled for the same day will still be visiting. They are expecting 40 – 45 in attendance.

The Sympathy committee welcomed their newest member Jill Hilliard Stewart.

David Culver reported on the Oak Tree

The Salem Oak got a good report from its annual inspection. Dave Hascher, from Davey Tree, did a careful survey of the Oak on Dec 22. His observations include the following:

- The mulched area that we renewed during our November workday is sufficient. We should continue to add fresh mulch each year and maintain a depth of 3 to 4 "
- The main lower crotches are OK – no change noted from previous observations made one year ago. All other crotches appear to be in good condition.
- All cables, thimbles, and lags were inspected and found to be in good condition. Tension on each of the cables was checked. All were found to be adequately taut, so no adjustment to the turnbuckles was made. The guy wires holding the "paddle limb" in place were found to be working as intended.
- New growth for 2001 was slight, probably due to drought conditions throughout the year. The soaker hose irrigation system helped, but did not completely offset the lack of rain, possibly because the system was not in place over the entire year.
- There was no evidence of an increase in rot, decay, or fungus growth. There was very little dead wood, only about five small branches in the entire tree.
- Overall health and appearance of the Salem Oak suggests that the tree is holding its own and able to maintain itself.

Davey Tree recommends another Merit soil injection in spring to control sucking insects, including aphids, lace bugs, and soft scales, which can sap energy from the tree. This was done last year, and seemed to help.

We will plan to have another work day to renew the mulch next fall, and will schedule another inspection by Davey Tree next winter. Signs warning people to avoid being under the limbs of the Oak and to use the lower gate for entry into the Friend's Burying Ground will be installed after repairs to the gate have been completed.

Meeting approved a request from the Salem Ministerium to hold Sunrise Services at the Oak Tree on Easter.

The Education committee has received responses to their request for updated student information. They are currently in the process of disbursing funds from last fall and for this spring. As they interpret the policy, funds are only disbursed to private school students attending secondary or undergraduate collegiate institutions. This fund was not established through a bequest and the policy may be amended by meeting at any time. A question was raised regarding an amendment that would provide for elementary/middle school students. The education committee was directed to bring information and a recommendation to next business meeting,

Chuck Devers indicated that the peace banners are out of stock and due to demand Philadelphia Yearly Meeting is reordering them. They are gathering ordering data in order to set the price. Volume decreases the cost, which is anticipated to be \$200, or less.

Melissa Medford has stated that she would like the funds from the David Schafer Memorial Fund to be used in a lasting manner, perhaps for the Annex doors or the steps. Meeting approved and suggested that perhaps the placement of a small brass plaque on site would be appropriate.

Meeting approved a request from Elder Minnie Charlesworth to use the Annex on 20 Sixth Month for the purpose of holding a scholarship dinner in honor of her son for the Salem Community College. This has been an annual event and will be Minnie's last time.

Jim Waddington explained the grant awarded to Main Street Salem for the development of a walking program on Market Street and Broadway. They are printing a brochure that will include about twenty properties including our Meeting House. It should be ready by late spring. He suggested that we might want to consider having the Meeting House open on specified days or having a contact number for visitors to use when they want to be admitted inside. Additionally, a pamphlet or brochure with our history and current status might be welcomed and would educate the uninformed regarding our condition as an active living presence. Friends discussed the suggestions and are prayerfully considering them.

The clerk read thank you notes from Dave Hall and Ed Fogg for the flowers that each received during his recent illness. Ed noted that they were a "gift that offered spiritual healing so necessary to support physical healing." Main Street Salem and Mullica Hill Friends School also sent a thank you notes for the contributions made to them.

Ben Ford noted the assorted newsletters, etc from Friends Committee on National Legislation, Quaker Press- Friends General Conference catalog, Philadelphia Yearly Meeting 2002-2003 Budget, Mullica Hill Friends School, Woodstown Monthly Meeting, Pennsylvania Historical Society, Pendle Hill spring programs, Right Sharing of World Resources, Pastoral Care of Memorial Hospital of Salem County. There were announcements from Westtown School regarding their new head of the school, ACFIA (Indian Affairs) regarding their April meeting in Oklahoma, and from Aldine Methodist Church regarding a grief-counseling program.

There being no further business, Meeting was closed with silent worship.

21 Fourth Month 2002

The fourth month meeting for business was opened with silent worship, assistant clerk Ben Ford presiding. The minutes of the last meeting were approved as they appeared in the last *Oak Leaves* newsletter. The Treasurer's report was accepted as presented.

Kitty Ford reported that the Overseers have met and are continuing to consider the letters being sent to inactive members. The Crymbles are at home now with around the clock nursing care. Mary Krieter, Francis Smith's aunt passed away last week and was interred in Palmyra.

Worship & Ministry has been meeting regularly. They are continuing to receive positive feedback from the Quakerism 101 program.

The Budget committee will be meeting soon. Social Concerns should have recommendations for donations to be made. Committee requests for funding should be made to Jill Stewart.

Minnie Ware reported that the Nominating committee plans to meet on 5/7. Friends with a leading toward a specific committee should communicate that to Nominating. Clerks with appointment requests should speak to the committee as well.

The Trustees met two weeks ago. The graveyard gate and wall brickwork repairs are complete. The ironwork is being scheduled. Fralinger Engineering has been contacted regarding access to the graveyard through their property.

The Trustees re-appointed and accepted new members to the graveyard committee. They are Asa Cadwallader, David Culver, Andy Thompson, and Pres Carpenter.

The Trustees are still struggling with the Annex door replacement project. The Annex step replacement is on hold until the doors are replaced.

The list of components to be ordered for the sound system should be available this week.

The condition of the plaster near the top of the stairs in the Meeting House is being evaluated. This area is in continual need of repair. If there is paneling underneath exposing it and not re-plastering is a consideration. No action needs to be taken until the next painting project.

Approval was given to maintain care of the Oak Tree and extend care to neighboring trees as recommended by Davey.

Ruth Hall Brooks reported that she has two volunteers to work on the book this summer. She anticipates that it will be complete within a year. She found Alloway Monthly Meeting records in a desk. There will be an article about the find in the Salem County Historical Society newsletter.

Mary Waddington reported that the Advisory committee would be meeting on 4/28 at 7:00 PM in the Annex. Committee clerk attendance is requested; all committee members are welcome. Use of the telephone tree for advertisement is intended.

Sheri Gower reported from the Quarterly Meeting Steering committee. Phil Anthony has been approached by the Camden County Historical Society. They would like to put the Salem Quarter history book on their website. The book is currently out of print, but a second printing is being considered. The committee is considering the implications of these two related possibilities.

Ben presented the correspondence. There were thank you notes for education fund gifts from Noah Hindle, Hannah Hindle, Jessie Hindle, and Krysten Trull.

There was a notice regarding the Tri-Quarter Retreat at Camp Ockanickon scheduled for 10/18 – 20. There were assorted newsletters, which were placed on the Meeting House windowsill.

A request for membership was read from Louise, William, Christine, and Mary Ewan. The request was forwarded to the Overseers for clearness.

Jill Stewart has a priorities questionnaire from Philadelphia Yearly Meeting. The questionnaire was referred to the adult FDS class for consideration.

Meeting approved a minute for Jill Hilliard Stewart authorizing her to act on our behalf in reference to the trust established by Charlotte Bowers. Specifically, she will sign approval of the account and refunding of bond and release.

Philadelphia Yearly Meeting interim meeting approved a minute to be sent to President Bush and the senators from each Philadelphia Yearly Meeting state regarding the sanctions imposed upon Iraq and an export license needed to send humanitarian aid to Iraq via American Friends Service Committee. They asked that Monthly Meetings join in sending this or a similar minute. Some friends were comfortable with the minute as it was written. Other Friends felt that it needed a broader focus. Consideration will be given at the next meeting for business after the minute is published in this month's newsletter.

“We of Philadelphia Yearly Meeting of the Religious Society of Friends unite with 90 other

Friends Meetings across the United States to endorse the Campaign of Conscience for the Iraqi people, a faith-based nationwide campaign seeking to lift the non-military sanctions against Iraq.

These sanctions have had a devastating impact on public health, education and the economy. A member of our Yearly meeting, Susan Schaefer Davis, has had the opportunity to visit Iraq and observe these consequences first hand.

As a group we feel called to relieve the suffering of Iraqi civilians by contributing \$1000 to the American Friends Service Committee program to repair Iraq's civilian infrastructure, such as water treatment and distribution systems and power generation for schools, hospitals and residential areas. We are asking our members and constituent Meetings to make additional contributions to the campaign. We urge the U.S. government to grant export licenses for this strictly humanitarian aid. We are well aware that, if this aid is sent without an export license, the U.S. government might interpret this as a violation of U.S. law with potential penalties. That humanitarian aid could be construed to be illegal is an indication of how deeply flawed this law is. That we, conscientiously law-abiding citizens, unite in opposition to this law is a testimony to our deeply held commitment to honor “that of God in everyone.” In addition to urging others to join with us in providing immediate humanitarian relief, we ask that consideration be given to changing both the law and the U.S. government's policy toward the people of Iraq.”

Philadelphia Yearly Meeting interim meeting also approved a second minute.

“We as Friends are deeply troubled by the recent initiatives to curb civil liberties for non-citizens and citizens, and by the executive order to try in military tribunals those accused of crimes against the nation. We note that these actions place the lives of U.S. citizens in foreign countries in danger.”

Friends Committee on National Legislation sent a letter explaining how they are implementing legislative priorities in the context of the war on terrorism. They also included a questionnaire as a priority setting process. These questions are to be considered from 9:30 AM- 10:30 AM on 5/19/02. All are welcome to attend. The questions to be considered are as follows.

* What in the Peaceful Prevention of Deadly Conflict framework resonates with your sense of FCNL's preferred direction? * What suggestions do you have to strengthen FCNL's witness in Washington in this current context? * What in your own personal spiritual struggles following 9/11 could you share to help FCNL understand the current Quaker experience and particular wisdom? * What could FCNL do to best equip and empower Friends to witness to their faith in today's world? * How can FCNL be relevant to today's legislative issues and opportunities?

A letter from the Friend's Education Fund, Inc. indicated that Philadelphia Yearly Meeting has a new endowment fund to provide scholarships to children of Friends who are attending Friend's schools.

The education committee has application information.

Meeting discussed the possibility of increasing the endowment of the Salem Monthly Meeting education fund. This would provide the opportunity to increase the funding available for students.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,
Rebecca Shapiro, Recording Clerk

19 Fifth Month 2002

The fifth month meeting for business was opened with silent worship, clerk Alice Waddington presiding. The minutes of the last meeting were approved as they appeared in the last *Oak Leaves* newsletter. The Treasurer's report was accepted as presented. Minute notes were taken by Linda Lefferts.

The following Advisory committee report was presented.

Advisory Committee met Fourth Month 28th, 2002, in the Friends Annex, convening at 7:00 p.m. Present were Alice Waddington, Monthly Meeting clerk and of Overseers; Ben Ford, Monthly Meeting assistant clerk and of Budget; Jill Stewart, Treasurer and of Social Concerns; Steve Waddington and Andy Thompson of Trustees; David Culver, Chuck Devers, and Melissa Medford of Worship & Ministry; Minnie Ware and Linda Lefferts of Nominating; Kitty Ford and Dana Gayner of Overseers; and Curt Lefferts, ex officio Trustee. Religious Education was not represented.

We opened with silence and then reviewed the Advisory Committee Guidelines. Since there has been committee struggle regarding involvement, commitment, and regularity of convening, the focus for the evening was on the section that charges us with oversight of committees.

Selections from Faith & Practice were then read defining Worship Groups, Preparative Meetings, and Monthly Meetings, making us aware that if we choose not to assume the responsibilities of a monthly meeting we should not claim status as one.

The Committee Guidelines were then read from our current Directory and the following were found to be deficient: naming a convener of those committee's without clerks; committees appointing members for their subcommittees; the activation of subcommittees; replacing those committee members who do not attend committee meetings; convening as full committee a minimum of four times a year (exception being Nominating, Budget, and Advisory); announcing dates of committee meetings; having committee representation at all Advisory meetings and monthly business meetings; and lastly, timely submission of annual reports.

There was consensus on the following: Another guideline should be added requesting that committees that minutes and circulate them. A subcommittee should be filled by those called to serve on it and through invitation to those recognized as having a gift for it. Advisory and Nominating should consider meeting together once a year to help insure that members' gifts are utilized. Ben offered to convene Religious Education, and Jill offered to convene Social Concerns. Current clerks are asked to see that new clerks be named by 6th month business meeting.

Activation of the Library and History subcommittees was requested. It was recommended that Library be placed under the care of Trustees rather than Religious Education. Curt and Dana expressed interest in this committee and will join Chuck and Ruth Hall Brooks, who have already inventoried our books. History remains under the care of Overseers, and Ruth Hall Brooks, who has been serving as our historian, is interested in writing a history of Salem Meeting. She will be asked to bring a proposal for this to business meeting. Mary Ellen Brooks was suggested for this committee. Other volunteers are sought, and these committees should be in place before the 2002-2003 Directory goes to print.

Concerns were expressed over both the low attendances at monthly business meeting and the day and hour we meet. Input from the membership is needed regarding whether attendance would improve if we met on a weeknight and/or if we serve a meal with it.

Queries were read and reflected upon in an effort to generate awareness of the value of well-functioning committees. After a brief silence, the committee was adjourned at 9:30 p.m.

Ruth Hall Brooks, Chuck Devers, Curt Lefferts, and Dana Gayner will convene the library committee, which as a sub-committee, has been transferred from Religious Education to Trustees.

Linda Lefferts presented the Nominating committee report. Meeting approved the nominations made and noted that vacancies remain: Worship & Ministry (1), Religious Education (3), Nominating (2), Interim Meeting (1), Quarterly Nominating (1), and Quarterly Steering (1). Kitty and Ben Ford were appointed as a special nominating committee to fill the vacancies on the Nominating committee. Committees are reminded that clerks need to be named as soon as possible. Annual reports are due at the sixth month meeting for business.

<i>Committee , # of Vacancies</i>	<i>Nomination</i>	<i>Term & Expiration</i>
Overseers, 2	Joan Ayars	1 st , 7/05
	Bill Ewen	1 st , 7/05
Trustees, 3	Steve Waddington	2 nd , 7/05
	Mike Gayner	2 nd , 7/05
	David Culver	1 st , 7/05
Budget, 2	Russ Bassett III	1 st , 7/05
	Asa Cadwallader, Jr.	2 nd , 7/05
Worship & Ministry, 2	Melissa Medford	1 st , 7/05
Social Concerns, 2	Pat Hiles	1 st , 7/05
	Eleanor Leidolf	1 st , 7/05
John S. Carpenter Scholarship, 1	Lyn Smith	1 st , 7/05
Advisory clerk, 1	Ben Ford	1 st , 7/04
Quarterly: Steering, 2	Kitty Ford	2 nd , 7/05
Quarterly: W & M, 2	Chuck Devers	1 st , 7/05
	David Culver	2 nd , 7/05

The Overseers report was presented by Alice Waddington. The Overseers' clearness committee met with the Ewen family and recommends accepting them as members.

Meeting heartily approved accepting Louise, Christine, and Mary Ewen for membership. Alice Waddington and Curt and Linda Lefferts will serve as a welcoming committee and call on the Ewens.

Our annual pot pie dinner was a wonderful success. Bills are still being collected and the number served is still being calculated. The leftover cake and other items were donated to the Oasis Soup Kitchen.

Meeting approved changing the date for the Tea to June 13th.

With much sadness and gratitude for years of service, Meeting accepted a letter from Mary Waddington in which she asked to be released from all, but one of her appointed commitments. We will hold her in the Light as she follows her leading and we gratefully acknowledge her years of dedication to our Meeting.

Alice read two thank you notes. Ben Carpenter thanked the Meeting for the education fund gift, which he received. Drew University sent thanks and a \$100 donation.

The piano has been tuned. Alice turned in the bill to Jill Hilliard Stewart.

The Education sub-committee is to consider a realistic goal for endowments. They will be holding the following questions. "What is the perceived need? What can we give? Can we have a meaningful, significant impact?"

Jill Stewart reported on the sound system status. We need to determine the location and dimensions of the cabinet. An Ad Hoc committee of Ben Ford, Curt Lefferts and Chuck Devers was appointed to assist Jill with the placement of the cabinet.

A question was raised regarding the Anchor Hocking bankruptcy proceedings and their effect on our lease. Ben Ford will contact Suzanne Culver regarding these legal issues.

The city of Salem wants water meter installation at curbside. This will involve considerable expense to the Meeting. The letter dated 1/7/02 mentioned a six-month grace period. The matter was referred to the Trustees. Jill will call Andy Thompson. We will need to have a plumber involved.

Meeting expressed thanks to the Overseers for last month's luncheon at business meeting.

Chuck Devers will ask at PYM if we may have one of the banners that they have taken down in Philadelphia.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,

Rebecca Shapiro, Recording Clerk

16 Sixth Month 2002

The sixth month meeting for business was opened with silent worship, clerk Alice Waddington presiding. The minutes of the last meeting were approved as they appeared in the last *Oak Leaves* newsletter with two corrections. Bill Ewen was accepted and welcomed into membership along with his family. Melissa Medford was listed as an appointment to the Worship & Ministry committee; it should have read Religious Education committee. There was no Treasurer's report

Annual reports were presented from the Advisory, Budget, Overseers, Social Concerns, Worship & Ministry, and Trustees committees. Annual reports were missing from the Carpenter Scholarship and Religious Education committees. The Nominating committee presented an addendum to their report of last month.

Mary Waddington presented the following Advisory annual report.

The Advisory Committee, consisting of the clerks and/or representatives from each of our eight monthly meeting committees, met twice this year. There is not yet total commitment to this committee, a possible reason being a misunderstanding regarding its purpose. Planning a yearly calendar is but the housekeeping aspect of it. A major responsibility is to create a space for envisioning, for long-range planning, for creating cohesiveness in the meeting's functioning. The opportunity exists for inspiring and supporting one another as we strive to bring health and vitality to our committees, to integrate our various parts into a fluid, informed, well-functioning whole. Our participation, or lack of participation, shapes our spiritual community.

On August 22, 2001, seven Friends representing four of our eight committees gathered for our first meeting. We planned the year's calendar so that each committee was responsible for at least one activity. We updated the phone tree, the committee list and the member/attender list for our new directory. We noted which committees still needed to submit an annual report and which ones were still without clerks. The latest revision of the Salem Meeting Guidelines was submitted for inclusion in the directory. Committee responsibilities were reviewed.

We gathered for our second meeting on May 19, 2002, when 14 Friends representing seven committees were in attendance. We reviewed the Advisory Committee Guidelines and a portion of Faith & Practice as a means of guidance. Major focus was on committee functioning and we named various areas needing attention. There was consensus on the following suggestions: That minutes be taken at each meeting, that they be circulated among the committee members, and that reports be made to monthly business meeting; that unfilled, ineffective, struggling, or single-member subcommittees be assisted by the parent committee, and anyone recognized as having a gift in that area be asked to serve on it; that Advisory and Nominating meet together once a year; that conveners be appointed for the two committees that have had no clerk this year; that the Library and History subcommittees be activated; that we consider ways in which attendance at business meeting might be improved. Conveners were named and some volunteers stepped forth for two subcommittees. Queries were read for the purpose of generating an awareness of our individual roles in helping to create a thriving monthly meeting. Time constraints prevented us from fully utilizing this tool, and it is the hope of this clerk that these queries will be revisited.

It is the intention of the Advisory committee that all members and attenders of Salem Monthly Meeting be lovingly embraced and made to feel a vital part of our community. This will happen when all,

without exception, have been encouraged to give freely in their areas of expertise as well as their gifts of the Spirit.

Ben Ford reported that the Budget committee had a very productive meeting. The annual budget letter is expected to be mailed later this month or early next month. He presented the following report and proposed budget, both of which were approved. Approved individually, were the line items regarding an increase for janitorial services from \$275 to \$300 per month and the line items regarding the Yearly and Quarterly Meeting donations which represent 3% increases. The Budget committee was thanked for all of their careful consideration and hard work.

The Budget committee has met and prepared a budget for the 2002-2003 fiscal year. The budget is balanced with receipts and disbursements of \$82,950. The committee also prepared recommendations for Quarterly and Yearly Meeting contributions in 2003 – 2004.

In preparing the budget considerable discussion centered around what monthly meeting would like to do and how the budget could and should support the monthly meeting. Intentions of monthly meeting committees were considered as well. It is noted that anticipated payments from the Fiduciary Corporation will be down slightly.

The following factors and recommendations were developed:

- *Annex improvements to the doors and steps should be funded partially from the capital improvement budget line and partially from the Kille bequest and memorial funds.*
- *The sound system should be funded from the 2001 –2002 budget.*
- *The compensation for janitorial services be raised from \$275 to \$300 per month.*
- *Payments for any pledge that monthly meeting wished to make to the Friends Home Capital Fund not exceed \$1000 in 2002 – 2003. (Fiscal year 2002 – 2003 will complete our pledged obligation to Mullica Hill Friends School; thus additional funds will be available in 2003 – 2004.)*
- *Budgeted money for the Education Fund is \$4000 to which a dedicated donation in 2002 of \$50 will be added.*
- *For the budget year 2003 – 2004, the contribution to Philadelphia Yearly Meeting be \$17,500, and the contribution to Salem Quarterly Meeting be \$13,400.*
- *While each contributor must determine the amount of his donation to our meeting’s expense, the annual amount of \$235 should be suggested to each attender and member.*

Salem Monthly Meeting Budget			
July 1, 2002 - June 30, 2003			
	Budget	Budget	Budget
	1998-99	2001-02	2002-03
Meeting Operating Expenses			

Care of Grounds & Trees	3,600	5,000	6,000
Care of Oak Tree		2,500	2,500
Janitorial Service & Supplies	3,500	3,500	3,800
Insurance	3,200	4,500	4,500
Maintenance & Repair Reserve	4,000	3,000	3,000
Utilities	4,650	6,850	6,850
Professional services	1,000	1,000	1,500
Capital Improvements reserve	7,000	9,000	7,000
Operating Expenses Subtotal	\$26,950	\$35,350	\$35,150
Meeting General Expenses			
Philadelphia Yearly Meeting	26,300	17,000	17,000
Salem Quarterly Meeting		13,000	13,000
Newsletter, Stationary, Postage	1,200	1,700	2,100
Overseers and Outreach	750	1,100	1,100
Religious Ed / FDS / Library	800	500	500
House Committee	100		
Worship & Ministry	100	100	100
Social Concerns / Social Service	100	100	100
Speakers			500
Tea, Social Hours, Qtrly Mtg	400	700	700
Miscellaneous/ Clerk's Fund	225	100	100
General Expenses Subtotal	\$29,975	\$34,300	\$35,200
Meeting Donations			
Education Fund Grants	4,000	4,200	4,050
Mullica Hill Friends School	1,000	3,000	3,000
Main Street Program		1,000	1,000
Friends Home Capital Drive			1,000
Other Donations	3,150	3,150	3,150
Reserve for Additional Contributions	400	400	400
Contributions Total	\$8,550	\$11,750	\$12,600
Meeting Operating Income			
PYM Fiduciary (General Fund)	25,500	29,500	28,800
Interest from Money Market Account	1,000	300	300
Stock Dividends	170	387	387
Pot Pie Dinner	3,000	4,000	4,000
Use of Facilities	175	200	200
Lease Income	1,400	1,325	1,325
Miscellaneous Income		300	300
Total Meeting Operating Income	\$31,245	\$36,012	\$35,312
Meeting Endowment Income			
Julia Acton	14,000	15,392	15,000
John S. & Mildred Y. Carpenter Trust	3,200	2,600	3,000
Education Fund	4,000	4,200	4,000
Margaret Griscom	3,500	3,846	3,750
Total Endowment Income	\$24,700	\$26,038	\$25,750
Budget Summary			

Operating Income	31,245	36,012	35,312
Endowment Income	24,700	26,038	25,750
Contributions	15,000	19,350	21,888
Total Income	\$70,945	\$81,400	\$82,950
Operating Expenses	26,950	35,350	35,150
General Expenses	29,975	34,300	35,200
Donations	8,550	11,750	12,600
Total Expenses	\$65,475	\$81,400	\$82,950

The following Nominating committee recommendations were approved with a note of grateful appreciation to all those willing and able to serve and to the Nominating committee for a difficult job well done. The special nominating committee, Ben and Kitty Ford will make their recommendations to fill the vacancies on the Nominating committee in the near future.

<i>Committee , # of Vacancies</i>	<i>Nomination</i>	<i>Term & Expiration</i>
Overseers, 1	Dana Gayner	2 nd , 7/05
Worship & Ministry, 2	Jill Stewart	1 st , 7/05
	Francis Smith	1 st , 7/05
Religious Education, 3	Melissa Medford	1 st , 7/05
	Suzanne Culver	1 st , 7/05
	Mary Ellen Brooks	1 st , 7/05
Quarterly: Steering, 1	Sherri Gower	2 nd , 7/05
Quarterly: Nominating, 1	Alice Waddington	1 st , 7/05

Alice Waddington presented the following Overseers' annual report. Overseers have met regularly throughout the year, although sometimes informally. Participation has been good.

Meeting was enriched by the preparation for and participation in the wedding of Jodi Chase and Peirce Hammond on October 7, 2001 in our Meeting House.

Also in October, we processed the applications for membership from Curt and Linda Lefferts, recommending to Monthly Meeting that they be welcomed as members.

Overseers hosted the Christmas party dinner, delivered poinsettias to members who can no longer attend, and sent about thirty Christmas cards to distant members.

An ongoing concern of the Overseers is determining the interest of those who though on the membership list, no longer participate in the life of the meeting. Letters have been written, inquiring if there is interest, or if they wish to be released. Several names were submitted to Monthly Meeting for release from membership.

In April, Overseers hosted a sandwich coffee hour, during Monthly Meeting for Business. Attendance was good, and the suggestion made that we try the format again, occasionally.

We received a letter of application for membership from the family of our member Bill Ewen, Louise, William Wade, Christine Anna, and Mary Eleanor. While young Bill is in Texas, Alice had an e-mail communication with him. Mary Waddington and Alice met with the rest of the family as a Clearness committee, and were happy to recommend that Meeting welcome them all into membership at the May meeting for business.

The prison inmate with whom Mary Waddington is a correspondent has requested that she be recognized as his spiritual advisor. She needs a letter of endorsement from the Meeting, stating her background and qualifications. The letter has been written and signed by Mary and Alice Waddington as clerk, Ben Ford as assistant clerk, and Rebecca Shapiro as recording clerk. With Meeting approval it will be sent.

We are always concerned for the well being of our membership, and wish to be helpful when needed. Our committee meetings include time to consider the needs of members. All discussions are held in strict confidence.

With complete confidence in her ability and calling, Meeting approved the letter regarding Mary's service as spiritual advisor. The annual report was gratefully accepted.

Alice Waddington reported that the final numbers from the Pot Pie Dinner yielded a profit of \$5,466. Meeting acknowledged the function as an exercise in community with both tangible and intangible rewards.

Jill Stewart presented the following annual report from the Social Concerns committee.

The Social Concerns committee met twice formally and several times informally throughout the year.

We sponsored a luncheon at the rise of meeting in October. In the fall, the committee sponsored a blanket drive to support American Friends Service Committee's refugee project in Afghanistan. This was supported by our Meeting. We continued supporting Heifer Project International as an alternative to traditional holiday gifts.

In December and June, the Social Concerns committee organized the Salem Meeting sponsored birthday celebrations at the Friends' Home in Woodstown. Friends' Home residents enjoyed musical entertainment, birthday cake and fellowship. Birthday celebrants also received small gifts and cards.

In response to the request for donations that were forwarded to them for their consideration, the Social; Concerns committee recommended as one time gift of \$50 to Friends Committee on National Legislation in addition to the budget donation that we already make.

Meeting accepted the report and approved the donation request from Friends Committee on National Legislation.

The Trustee's annual report was accepted as presented by Andy Thompson. *Since January 2002, the Trustees have followed up on a number of items.*

- *A water meter was installed in the Annex at the request of the City of Salem.*
- *Ray Sickler was awarded the contract to install new doors in the Annex.*
- *Bids are being put out for a contract to replace the Annex front steps.*
- *Mike Gayner and Pres Carpenter were appointed to assist Mike Ayars in the oversight of the Libby Fogg Trust. It was noted it is not necessary that trustees of the Libby Fogg Trust be members of the Trustees committee.*
- *The installation of the sound system is progressing. The last detail is to determine where to locate the units.*
- *The plaster at the top of the stairs in the Meeting House is coming loose. It is believed that there is paneling underneath. When the point is reached that a repair is necessary, the Trustees will be asking Meeting for direction regarding replacement or removal of the plaster in question.*
- *Mike Gayner, Pres Carpenter, Andy Thompson, and Asa Cadwallader were appointed as a cemetery committee to oversee the care and use of the cemetery.*
- *Bids were put out for lawn maintenance for the cemetery to ensure better care.*
- *The main entrance gate by the Oak Tree at the cemetery was repaired.*
- *The cemetery wall was repaired and reinforced.*

- *It was determined that no heavy equipment is to be used near the Oak Tree or around the old gravesites.*
- *Funeral Directors were notified regarding the cemetery restrictions and reminded that they are not access the cemetery for use without contacting one of the four committee members.*
- *A request for cemetery ingress and egress through their parking lot to a proposed gate has been made to Albert A. Fralinger Jr., P.A., T/A Skinner, Compton & Fralinger. This would be a limited use, likely less than ten times a year.*
- *The cemetery plans to develop a plot map to aid in locating existing and proposed graves.*

Eleanor Leidolf presented the annual report on behalf of the Worship & Ministry committee. Meeting accepted the report.

Over the past year, Worship and Ministry has sought ways to deepen the experience of worship in Salem Meeting. We sponsored a Quakerism 101 course and opened it to the Quarter. The course was unique in that it had parallel sessions for adults and children taught by Gene Hillman and Marty Smith of PYM. The two groups studied the same general subject areas, but the children's course was specially developed to speak to that age group. The courses were very well attended and appreciated. The committee hosted two evenings of "Discussion and Dessert", featuring the subjects "Simplicity – is it Really That Simple?" and "Cooperation or Competition – Which One is the Winner?" In August, Worship and Ministry sponsored the annual meeting for worship and picnic at the Lower Alloways Creek Meeting House.

Each member continues to take one month, twice a year, to be responsible for facing bench duties and for opening and closing the Meeting House. Although this assignment does not usurp the responsibilities of the other committee members, it assures an attentiveness during that month to the quality of worship, the welcoming of guests, and the dissemination of announcements, as well as a sensitivity to the spoken message and to the closure of worship.

It is the sense of the committee that vocal ministry continues to be appropriate, and that meetings for worship with no speaking feel centered. An atmosphere of caring and acceptance prevails which hopefully is establishing a sense of trust within those who have never risen to their feet, offering a safe environment in which to do so. However, it is the continual deepening of our individual spiritual lives that opens us to the Inner Voice that gifts us with a message meant to be shared with others. We remain mindful of our responsibility to offer to our meeting community opportunities, which may facilitate this deepening.

In response to some confusion regarding the welcoming/ notification procedures upon acceptance for membership, the Overseers were directed to develop a policy.

Ruth Hall Brooks reported that the Church Women United group is a small but active group. She has been our representative to that group and requests a volunteer to join her. Meeting approved of Ruth continuing to represent us, but acknowledged that with assistance she may not be able to continue.

In a similar issue it was noted that we are no longer represented on the Salem Ministerium. Ben Ford will accept any volunteers with a calling to serve in this capacity.

In the wake of the date changes for the Tea last week, it was mentioned that changes to the calendar are often confusing. Meeting will consider any future changes

very carefully. The change of the meeting for worship and picnic at LAC was noted. The correct date is now, 8/18/02. This change was due to a Quarterly Meeting event conflict.

Meeting approved an order for twenty-five motto calendars for 2003.

Meeting approved a request from the American Legion Band to hold a summer concert at 7:00 PM on 7/23/02 in the graveyard. They will set up to the side of the Oak Tree.

Curt Lefferts and Rebecca Shapiro volunteered to receive and disseminate mailings from the Philadelphia Yearly Meeting Environmental Working Group.

Meeting noted and thanked Ben Ford for the letter of thanks that he sent on behalf of the Meeting to John Trout for the gift of the Lion and the Lamb wood sculpture.

Ben Ford announced that there were the usual assortment of newsletters and notices available on the windowsill and facing bench.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,

Rebecca Shapiro, Recording Clerk

Seventh – Eighth month 2002

There were three called Meetings for Business at the rise of Meeting for Worship. The first was to read a letter from Mary Ellen Brooks requesting membership. This was forwarded to the Overseers. The second was to accept the report of the Special Nominating committee. Meeting approved the nominations of Chuck Devers and Louise Ewen to the nominating committee. The third was to receive a letter from Lisa Cadwallader Neal requesting membership on behalf of her third son, Alexander Asa Alton Weatherly Neal. This request was forwarded to the Overseers.

9 Ninth month 2002

The ninth month meeting for business was opened with silent worship, assistant clerk Ben Ford presiding. It was noted that the covered-dish dinner preceding the meeting was varied and enjoyed by all. There were twenty Friends in attendance, an improvement over the typical six to ten Friends. Minutes from the Sixth Month and the called summer meetings were presented and approved.

Kitty Ford reported from the Overseers. The clearness committee of Kitty Ford and Rebecca Shapiro met with Mary Ellen Brooks. They found her to be well prepared and anxious for membership. Molly Carpenter had been appointed to speak with Lisa Neal. Meeting approved the committee recommendations for membership for both Asa and Mary Ellen. Meeting approved a request by the Overseers to celebrate all of the new memberships for the past year at the coffee hour hosted by Social Concerns in October.

Melissa Medford reported that the Religious Education committee met in August. The co-clerks are Mary Ellen Brooks and Melissa Medford. Jamie Wymbbs will be heading up the Christmas program. They are set up for their next four meetings. They anticipate receiving materials from Philadelphia Yearly Meeting. Tacie Trull and Molly Carpenter will be again teaching first day school classes.

Ben Ford reported for the Trustees who do not yet have a clerk. Jill Stewart is continuing to work on the installation of the sound system. The trustees would like to include switches for the lights when the sound system switches are installed so that use of the circuit box as an off/on switch could be discontinued.

Ruth Hall Brooks cleaned out the closet and found a treasure trove of old membership records. Her request to have them microfilmed and moved to Swarthmore was approved.

A new combination for the lock on the back gate was needed. The lock got closed but the combination was left showing. Local youths read the combination and were opening the gate at will. The new combination is 1962.

The new Annex doors have been selected and arrangements have been made with Sickler Construction for installation. The door at the bottom of the handicap ramp needs to be enlarged. We are awaiting a quote for this job.

The Market Street Improvement Association will be sponsoring the Christmas House Tour on 12/7/02 from 2:00 PM – 7:00 PM. Their request to have the Meeting House open was approved providing that Ruth Hall Brooks can arrange for hosting. Ruth offered the possibility of a continuous slide presentation on the Quaker Tapestry with periods of silent worship scheduled.

A request from Friends Council on Indian Affairs for financial support was referred to Social Concerns.

Melissa Medford presented the following report.

Earlier in May, Mary Waddington asked to be released from most of her appointed committees at the Meeting House. This decision was presented because of the relationship of Mary's health, the many obligations that keep her extremely busy, and to follow a leading from God. (1) She was given insight to what the real issues were with the help of a clearness committee. (2) Out of that meeting came the knowledge that her health was a symptom and was

being compromised due to her reluctance to follow a long-standing leading from the Divine Spirit. This leading...insights given to her that involve the mystical nature of healing and wholeness. (3) Now, with this information Mary is whittling away at the commitments to follow the Testimony of Simplicity (4), which will create time to listen to God and his call to all mankind. This leading has been a struggle for her as she relates a deep love and concern for her Meeting, meeting family and being released from her appointed committees. However, Mary is still a regular at Meeting for Worship, First Day School and the Worship and Ministry committee.

Some time has passed now and a support committee has formed to meet occasionally with Mary to keep her uplifted in the light as her journey continues and I would like the opportunity to update our Meeting Family on her progress.

The support group met on August 31st at Mary's house over a simple dinner and worship. During the meeting I learned that she pared down her schedule a healing of her health has begun. The fluttering heart has now begun to quiet and she is no longer taking conventional medicine. She still continues to monitor her blood pressure and feels in touch and relaxed with its fluctuations. As the evening progressed we learned of what her diligence "to heed the call" has manifested. Two productive weeks at a mostly silent writers retreat on Whidbey Island opened the way for Mary to be totally involved in the process of 'becoming aware' of God's desire for her.

The writing begins.... The pen flies across the paper and labors too as she listens for guidance. Realizing that God has given her life, extraordinary experiences to fulfill his plan. Healing and Wholeness through the Spirit is what seems to be the main purpose of her writing journey these days and may change as the revelation continues and she continues to seek clearness. Mary wrote many pieces while at Whidbey Island and she shared two of them that night. It is not my intention to relate what anyone else heard and felt during the reading but only my insights, as we know that messages are unique to the individual. As she read I was touched and moved, captured and caught up in what I know was God's message to me; Mary was the instrument. The message for me? All things are possible through God. With his infinite power we are capable of many miraculous feats that seem impossible. Through our intuition he leads us where he wants us to go. We need only to listen and trust. Believing can implement healing to wholeness for every living thing. We are all one with God. With our senses, we can share our love, no words are needed.

The support group would like Mary to read some of her "stories" in the period of settling down for prior to meeting for worship. The idea was forwarded to Worship & Ministry. Meeting offered to write a minute should Mary desire to share her writings with other Meetings.

Ruth Hall Brooks reported that the Book committee would be meeting in a month or so. They will be including family recipes with and with out anecdotes. Please be ready to share.

Libby Leidolf was approached by a group of women needing to use the Annex for weekly AA meetings during a weekday. Meeting approved the request with the provision that the meetings not conflict with Women's Club or Meeting events. Any size donation is acceptable.

Ben presented an assortment of newsletters and announcements, which may be found in the Meeting House.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,
Rebecca Shapiro, Recording Clerk

14 Tenth month 2002

The tenth month meeting for business was opened with silent worship, clerk Alice Waddington presiding. There were fourteen Friends in attendance. Minutes from the ninth month were presented and approved. Treasurer's reports for the periods 5/19 – 6/30/02 and 6/30 – 10/14/02 were approved with appreciation as presented.

Jill Stewart will send information for the Education committee to Tacie regarding Friends' Journal subscription information for our students who wish to receive it.

Mary Ellen Brooks presented the Religious Education report from Melissa Medford.

There will be a program "Beyond Prison Walls" presented by Pricilla Adams who will bring Tommy Trantino during the FDS hour on November 24th. This project focuses on aspects of criminal justice. It provides resources and services to people who are at risk for violence, substance abuse or incarceration. They move toward treatment instead of punishment. This program will be available to the public and be advertised in the newspaper.

The Trustees reported that they have not met formally since last month. They expect the Annex door replacement to be completed soon. The type of door replacement at the top of the ramp is still under consideration regarding appropriate handicap access. They continue to discuss the Annex step replacement options available. An exact cost is expected soon regarding the sound system installation.

Meeting approved Suzanne Culver to proceed with evaluating and considering the Anchor Hocking lease renewal. She is authorized to contact Mr. Horner as this is expected to be a complicated issue.

Worship & Ministry has been meeting regularly, but had no report.

A letter was read from Ann Brown and Asa Cadwalledar requesting to be married under the care of the Meeting. The letter was forwarded to the Overseers who will appoint a clearness committee.

Alice will respond to a letter from Philadelphia Yearly Meeting regarding the amount of our covenant for 2003 – 2004. The amount of \$17,500 was verified as approved at the sixth month meeting for business.

Judith Joseph published a children's book about a child dealing with death, entitled "I Hate Strawberry Jam" with a grant from Philadelphia Yearly Meeting. As a condition of this grant she sent a copy of the book to each Monthly Meeting. We received our copy and Meeting approved sending Ms. Joseph \$ 14.95 to cover the cost of the book.

Thank you notes were read from the Salem City Fire Department and from FCG regarding contributions made to each.

Assorted newsletters and event notices were read. They will be placed in the Meeting House for Friends' perusal.

A request for topic ideas at residential meeting was forwarded to Chuck Devers as he often attends.

Alice will complete the evaluation of Philadelphia Yearly Meeting general services committee. Friends indicated that they need general praise for the work that they do. We tend to take them for granted. Their work is not always visible, but would be noticed if not done or not done well.

Meeting approved Ruth Hall Brooks offer to read a brief comment on Friends history, commemorating 350 years. She will read these as we settle in to meeting for worship for the next few weeks.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,
Rebecca Shapiro, Recording Clerk

11 Eleventh month 2002

Following a covered-dish dinner, the eleventh month meeting for business was opened with silent worship, clerk Alice Waddington presiding. There were nine Friends in attendance. Minutes from the tenth month were approved as presented in the *Oak Leaves*. The Treasurer's report for the period 10/14/02 – 11/11/02 was approved with appreciation as presented.

Jill Stewart, treasurer reported that the fall 2002 money had not yet been distributed for the education committee because she had not yet been provided with a list of students. Ben Ford will check on the status of the list.

Alice Waddington reported that she found a list of books said to be at LAC and questioned the accuracy of the list. She will check with Chuck Devers.

Kitty Ford reported for the Overseers. When the committee met with Asa Cadwallader and Ann Brown to discuss the clearness process, they asked to have their request to be married under the care of the Meeting withdrawn. The Overseers collected and sent an array of recipe cards to newlyweds, Robin Freeman and Bill Ewen. Plans for the Christmas covered-dish dinner, and poinsettias and cards are in hand.

Jill reported from the Social Concerns committee. Don Hindle is clerk. They met in October to plan and execute the Coffee Hour. They have plans for the December Friends Home birthday party on 12/7 at 3:00 PM. Jill will arrange for flowers, cards and cake. Entertainment is needed, volunteers are welcome.

Melissa Medford reported on the Religious Education sponsored "Beyond Prison Walls" presentation scheduled for 11/24 during FDS. Meeting approved holding the program in the Annex, listing the event in the newspaper to invite the public, and prohibiting flash photography. Religious Education has plans underway for the Christmas program. They asked for volunteers to be FDS teacher substitutes.

The Trustees have not met. Ben Ford reported that Annex doors are installed and have the same locks, all keyed alike. Some discussion ensued concerning the need for an enlarged handicap access door. Jill Stewart reported that the sound system installation is coming along.

Quarterly Meeting will be in Salem on 12/8/02. Melissa Medford and Kitty Ford offered to arrange for breakfast. The Friends Home will be providing dessert at lunch. We will be providing the lunch beverages and peanut butter and jelly for any children that wish. Alice, Jim and Steve Waddington volunteered to make soup to have available.

Ben Ford read thank you notes from Kitty Ford and Margaret Normine for flowers they each received during recent illnesses.

Alice presented a letter from Gloria Horvay of the Quarterly Meeting Steering Committee. They requested input on their envisioned goals and an evaluation of the Quarter coordinator. Meeting approved the goals and completed the evaluation report. The recording clerk will send them to Gloria.

An evaluation of the change in the meeting for business schedule was discussed. It was felt that while the change suited some Friends, there were many others that preferred it return to at the rise of meeting on the third first day of the month. This change will be effective in January. The next meeting for business will be on 1/19/03.

There being no further business, Meeting was closed with silent worship.

Respectfully submitted,

Rebecca Shapiro, Recording Clerk